

EMPLOYMENT AND GENERAL COMMITTEE MEETING**Monday, 27th July, 2015**

Present:-

Councillor Simmons (Vice Chair, in the Chair)

Councillors Blank

Dickinson
Davenport

*Matters dealt with under the Delegation Scheme

**1 DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS
RELATING TO ITEMS ON THE AGENDA**

No declarations of interest were received.

2 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Elliott.

3 MINUTES**RESOLVED –**

That the Minutes of the Meeting of the Committee held on 20 April 2015 be approved as a correct record and signed by the Chair.

4 MINUTES OF COUNCIL JOINT CONSULTATIVE COMMITTEE

The Minutes of the meeting of the Council Joint Consultative Committee held on 15 April 2015 were submitted.

RESOLVED –

That the Minutes be received and noted.

5 MINUTES OF THE COUNCIL HEALTH AND SAFETY COMMITTEE

The Minutes and the Improvement Programme report from the Council Health and Safety Committee on 23 April 2015 were submitted.

RESOLVED –

That the Minutes and the Improvement Programme report be received and noted.

6 MEETINGS SCHEDULE

The Timetable of Meetings for 2015/16 approved by the Executive Member for Governance and Organisational Development in February 2015 omitted to schedule meetings ordinarily required for this Committee in October and January 2015.

RESOLVED –

That meetings of this Committee be scheduled for 12 October 2015 and 25 January 2015 in addition to the dates agreed in the Timetable of Meetings 2015/16.

7 PROPOSED APPRENTICE INTAKE

The Operational Service manager submitted a report seeking approval for an intake of three trade apprentices and three trainee technicians during 2015 for the Housing Services, Operational Services Division.

A number of apprentices currently employed were due to complete their apprenticeships in September 2015. Housing Services were keen to continue the apprentice programme to contribute to the development of local employees in line with the Council's vision of Chesterfield being an 'Apprentice Town'.

It was reported that a number of current employees were anticipated to retire in the next few years and that the proposed apprentices intake from this year would complete their apprenticeships in time to potentially have an opportunity to fill those vacancies.

It was reported that the general building apprenticeship was no longer supported by Chesterfield College, so it was proposed that the three trade apprenticeships be offered as two in joinery and one in painting.

The cost of the proposed intake of apprentices and trainees was to be funded from the Operational Services Division budget that had already been approved.

*** RESOLVED –**

That the Operational Services Manager be authorised to recruit three additional trade apprentices and three trainee technicians.